

CULVER CITY POLICE

TRAINING INFORMATION

DATE: October 23, 2023

NO: 2023-08

New TR-130 Form (commonly known as a “citation” or “traffic ticket”)

PURPOSE:

To familiarize department personnel with new TR-130 form, also referred to as citations or traffic ticket. The new form includes a line for the officer to indicate the purpose of the stop, which is required as of January 1, 2024, pursuant to VC1656.3(a)(5).

BACKGROUND:

On September 19, 2023, the Judicial Council adopted a new TR-130 form (commonly known as a “citation” or “traffic ticket”).

1. This form has been redesigned to reflect recent statutory changes as well as to improve readability. In particular, newly added Vehicle Code section 2806.5 requires, among other things, that beginning January 1, 2024, peace officers document the reason for a stop on the citation.

2. The new TR-130 will become effective January 1, 2024.

Unlike the previous TR-130, which had boxes shaded in gray to indicate optional fields for jurisdictions to customize, the new TR-130 has optional fields shaded in yellow. Gray shading on the new TR-130 is now used to enhance readability. Unless a field is shaded yellow, it is mandatory on the new form.

If you have any questions regarding this training bulletin, please contact your direct supervisor.

Training will be covered in future briefings.

New TR-130 Traffic Citation Form:

AGENCY NAME/JURISDICTION INFO		(CITATION NUMBER)
NOTICE TO: <input type="checkbox"/> APPEAR IN COURT AT <input type="checkbox"/> AM <input type="checkbox"/> PM ON: OR <input type="checkbox"/> RESPOND TO CITATION BEFORE: DATE: ___/___/___ <i>See back for detailed instructions</i> <input type="checkbox"/> To be notified:		<input type="checkbox"/> Name of Court, Division of Court, Street Address, City, State, ZIP <input type="checkbox"/> XXX,XXX,XXXX = websiteurl.com <input type="checkbox"/> Name of Court, Division of Court, Street Address, City, State, ZIP <input type="checkbox"/> XXX,XXX,XXXX = websiteurl.com <input type="checkbox"/> Name of Court, Division of Court, Street Address, City, State, ZIP <input type="checkbox"/> XXX,XXX,XXXX = websiteurl.com <input type="checkbox"/> Name of Court, Division of Court, Street Address, City, State, ZIP <input type="checkbox"/> XXX,XXX,XXXX = websiteurl.com
ACT BY THIS DATE TO AVOID A WARRANT OR ADDED FEES		
Date of Violation (mm/dd/yy)	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Driver's License Number (all states)
Name (first, middle, last)		
Current Address (no., street, city, state, zip)		
Date of Birth (mm/dd/yy)	Parent/Guardian Phone No. <input type="checkbox"/> Juvenile	Commercial <input type="checkbox"/> Y <input type="checkbox"/> N Insurance <input type="checkbox"/> Y <input type="checkbox"/> N
Race / Ethnicity	Sex	Hair Eyes Height Weight
Vehicle License/VIN	State <input type="checkbox"/> Flag (mm/yy)	Year of Veh. Make
Registered Owner/Lessee <input type="checkbox"/> Same as driver <input type="checkbox"/> Owner's responsibility (VC, § 40001)	Model	Body Style
Address (no., street, city, state, zip) <input type="checkbox"/> Same as driver	Color	
Reason for Stop	CHP / DOT / PUC / ICC	
CITATION DETAILS <input type="checkbox"/> Booking Required (see reverse) Correctable (Fix-R) Code/Section Description M = Misdemeanor I = Infraction (circle)		
<input type="checkbox"/> Y <input type="checkbox"/> N		M I
<input type="checkbox"/> Y <input type="checkbox"/> N		M I
<input type="checkbox"/> Y <input type="checkbox"/> N		M I
<input type="checkbox"/> Y <input type="checkbox"/> N		M I
Approx. Speed PF/Max Speed	Vel. Limit Safe Speed	RadariLider <input type="checkbox"/> Commercial Veh. VC, § 15210(b)
Location of Violation		<input type="checkbox"/> Hazardous Mat. VC, § 353
City/County of Occurrence	Agency Case No.	
Comments (weather, road, traffic conditions) <input type="checkbox"/> Class		
<input type="checkbox"/> Violations not committed in my presence, declared on information and belief (VC, § 40600) I declare under penalty of perjury under the laws of the State of CA that the foregoing is true and correct.		
DECL. DATE	ARRESTING OR CITING OFFICER	SERIAL NO.
DECL. DATE	ARRESTING OFFICER, (if different from above)	SERIAL NO.
I promise to act by the date at the top of this citation. Signing DOES NOT admit guilt. (_____)		
CELLPHONE - OPTIONAL (may be used for reminders)		EMAIL - OPTIONAL (may be used for reminders)
X _____ SIGNATURE		
DEFENDANT COPY FORM INFO Continuation form <input type="checkbox"/>		
Form Adopted for Mandatory Use Judicial Council of California TR-130, Traffic/Nontraffic Notice to Appear [Rev. Jan. 1, 2024] SEE REVERSE		FPO Barcode USS Code 39
		Vehicle Code, §§40600(b), 40613(b), 40522, 40800; Pen. Code, §863.9
<h2 style="margin: 0;">TAB AREA</h2>		

WHAT YOU NEED TO DO

Step 1 Which box is checked on the front of the citation:

APPEAR IN COURT or RESPOND TO CITATION?

Step 2 Follow instructions based on the box checked on the front.

If APPEAR IN COURT is checked on the front

► **Your next step:** Go to court on the date, time and location on the front. Appearing in court is your **only** option. You can plead guilty or not guilty.

IMPORTANT: Missing court may result in a warrant for your arrest.

Don't let that happen—go to court! The judge will explain next steps.

→ **Helpful Tip:** Put the court date in your calendar, set a reminder, start planning now.

→ **Juveniles:** If you were under 18 years old at the time of the violation, you must bring a parent or guardian with you to court.

If RESPOND TO CITATION is checked on the front

Citations can take up to 14 days to show up in the court system.

Keep checking to find your citation, and then complete Option A, B, C, or D by the date listed on front.

► **Your next step:** Choose an option below and respond by the date.

IMPORTANT: Not responding by the date on the front can result in a "failure to appear" charge, a guilty finding, an additional fee of up to \$100, and a hold on your car registration (owner's responsibility).

Choose one of the options below to avoid these penalties:

- **Option A: Pay or Ask for a Reduction (Guilty Finding)**
 - Pay (online, call, in person). If you cannot pay in full now, contact the court (see front for contact information) to request a payment plan or extension.
 - Ask for a reduction at MYCITATIONS.COURTS.CA.GOV (takes about 10 minutes).

Note: This option may add points to your driving record and affect insurance.
- **Option B: Request Traffic School** To avoid points on your driving record, you can request traffic school. You pay the citation plus an additional traffic school fee and complete traffic school. Contact the court to see if you are eligible.
- **Option C: Dispute the Citation (Plead Not Guilty)** You can dispute the citation in person by requesting a court date for a trial (no cost) or by mail ("trial by written declaration"), which requires you to pay the fine up front (amount returned if citation is dismissed). Contact court for more details (court info on front of citation).
- **Option D: Correctable ("Fix-it")** If "Correctable" is checked on the front, first show an officer, authorized inspection agency, or DMV (license and registration issues only) that you fixed the issue, and they will sign the citation (below). Then, you must show the court that you fixed the issue to have the violation dismissed. You must also pay a transaction fee. For insurance issues, you must show the court you had insurance when you got the ticket and pay a transaction fee.

CERTIFICATE OF CORRECTION (MUST BE RETURNED TO COURT)

Section(s) Violated	Signature of Person Certifying Correction	Serial No.	Agency	Date
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If "Booking Required" is checked on front, call 100-100-1000 to schedule an appointment before the court date. You will not be arrested and will attend your court date on your own.

MORE INFORMATION



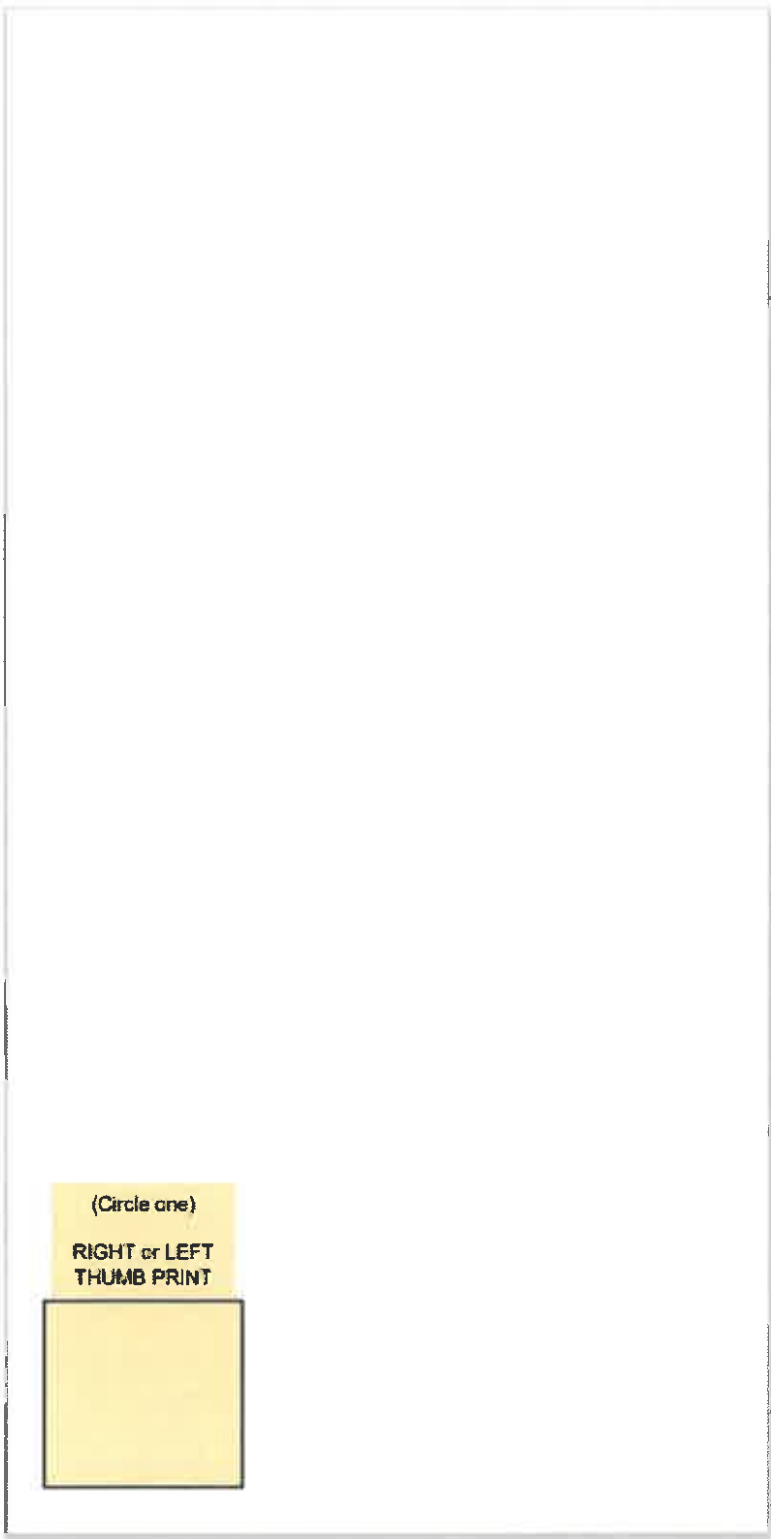
For translations and general information about the process, visit <https://www.courts.ca.gov/forms.htm>

To contact the court, see front of citation for court's website and phone number. The court will send notice explaining next steps.

Rev. Jan. 1, 2024

TAB AREA

(Circle one)
RIGHT or LEFT
THUMB PRINT



Troy Dunlap

ASST. Chief TROY DUNLAP

Assistant Chief of Police